

CANR Curricula and Courses Committee
Minutes
February 5, 2010

I. Welcome and Call to Order

A. The meeting was called to order at 2:05 pm by Committee Chair Mike Darre. Members present: Rhonda Brownbill, Mike Darre, Cameron Faustman, Sal Frasca, Karl Guillard (for Mark Brand) Susan Gregoire, Pat Jepson, Deepak Joglekar (for Marilyn Altebello) Gary Kazmer, and Mark Rudnicki.

II. Approval of the Minutes of December 4, 2009.

A. The minutes of December 4, 2009 had been approved electronically.

III. Announcements:

A. Mike Darre welcomed Mark Rudnicki as a new member on the committee. He also thanked Karl Guillard and Deepak Joglekar for representing their department in the absence of the regular members.

B. Mike Darre pointed out that attached to the agenda for the meeting was a copy of the By-Laws and Operating Principles of the committee. He noted that the operating principles are a work in progress, in that as we conceive of better, more efficient ways of doing our business, we will incorporate them into the document. He asked that we all review it one more time for accuracy.

C. Mike Darre also stated that he will try to get the computer center staff to visit with us and tell us what it would take to provide us (CANR) with an online version of the CAR forms, similar to the ones being used by Senate CC and GEOC. One that can be filled in and the information saved by the submitter. Also that will allow the CANR C&C Committee access to the electronic copy and then allow for further revisions as necessary. Also to be able to send the completed form to Senate CC or GEOC as needed. Mike asked that each CANR CC representative look at the current Senate forms at <http://senate.uconn.edu/curricul.htm> and go the Curricula Action Request form and see what changes to the form would be needed to make it friendly for CANR business and get back with suggestions at the March 5 meeting.

III. Old Business:

A. Drop NUSC 3235- Principles of Food Science. Motion was tabled at October 2 meeting. CANR CC 09-10-34 (dropping the course will affect the Food Science Minor so it must approved by all departments involved with the minor, and a revision to the minor must be submitted.)

Rhonda stated that she has met with the representatives from Animal Science and they have worked up a new draft of the minor. We are now awaiting for the approval of the NUSC and ANSC faculties before our committee can act on this item.

IV. New Business

None

V. Report from Academic Programs

A Dr. Jepson noted that attached to the agenda was a second pack of updated descriptions of all the minors offered in the college. She asked that everyone review the ones from their department for changes. They are trying to get them corrected and up on the website soon, so try to get back to her by the middle of next week.

B. Pat Jepson also noted that each department should think about a representative who can address Study Abroad course equivalency questions and also think about establishing a Foreign Studies course if they don't already have one. Along the lines of Study Abroad, Dr. Faustman said that the university is looking into obtaining special travel insurance for faculty and students who are participating in study abroad programs. This will likely cost about \$3 per day while in a foreign country. He also said that a brief training session on personal safety, etc. will be offered for those traveling abroad for these courses. It is also becoming mandatory that all students and faculty participating in a foreign study program go through the study abroad office for this insurance and training information.

VI. Other Business: None

VII. Adjourn -The meeting adjourned at 3: 46 pm. The next meeting will be on March 5, 2010 at 2 pm in WBY 207-208.